BizStorage File Transfer Entry Type (Hong Kong Server Model)

Client Software Type

Users Manual

2013.06.01

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[For users]

- Duplication or modification of this manual is strictly prohibited.
- Duplication or modification of the client software is strictly prohibited.
- When you terminate the contract, please be sure to uninstall the client software.
- We don not permit the use of this manual or client software for purposes other than those originally intended.

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1. Installation

1. Download client software

Access to the site below, and download the client software.

http://www.ntt.com/bst-ft/download/hk.html

Remarks

Access ID and Password are as below.
ID : vpackuser
Password : vpackpas

Attention

・The total size of client software is about 40MB
・64bit architecture is out of our support.

クライアントソフトインストーラ (Installer of Client Software)

対応OS OS	ファイル名 File Name	対応言語 Language	サイズ Size
Windows Vista/XP/2000	Client Installer Ver4.2.3.1	日本語 Japanese	40M
	Client Installer Ver4.21c1 for English	英語 English	40M
Windows7	Client Installer Ver4.2.3.1	日本語 Japanese	42M
	Client Installer Ver4.21c1 for English	英語 English	41M
MacOS X 10.4/10.5/10.6 (*)	Client Installer Ver4.2.3.1	日本語 Japanese	10MB
	Client Installer Ver4.21c1 for English (10.6未対応)	英語 English	10MB

Click the hyper link to download the installer.

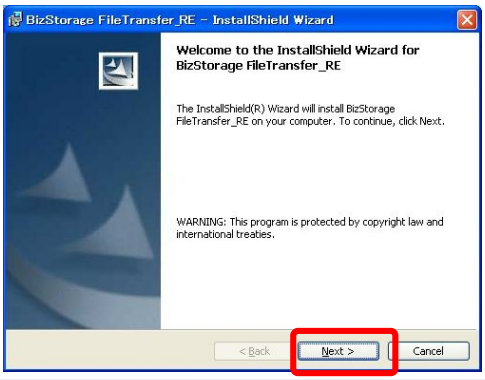
Remarks

Select and download the appropriate installer.
The installer differs by OS.

* As used herein, the following term “BST-FT” shall have the following meanings ”BizStorage FileTransfer” for this document.

2. Installation of client software

Double-click the installer you downloaded to execute the installation.


BizStorage FileTransfer_RE - InstallShield Wizard
Welcome to the InstallShield Wizard for BizStorage FileTransfer_RE
The InstallShield(R) Wizard will install BizStorage FileTransfer_RE on your computer. To continue, click Next.
WARNING: This program is protected by copyright law and international treaties.
< Back
Next >
Cancel

Click “Next>”.

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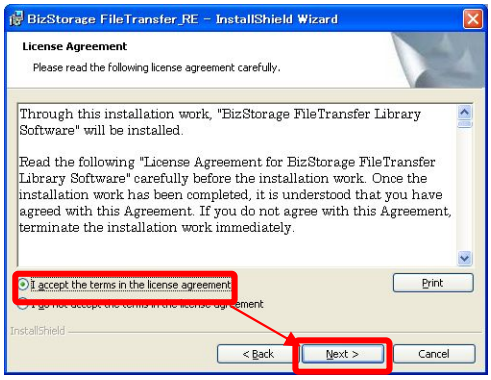
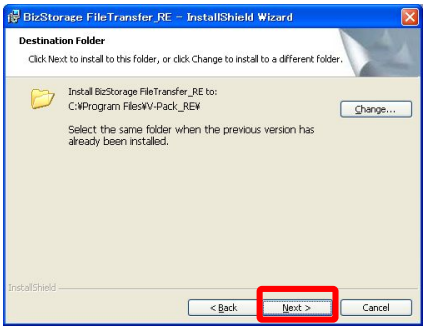

BizStorage FileTransfer_RE – InstallShield Wizard
License Agreement
Please read the following license agreement carefully.
Through this installation work, "BizStorage FileTransfer Library Software" will be installed.
Read the following "License Agreement for BizStorage FileTransfer Library Software" carefully before the installation work. Once the installation work has been completed, it is understood that you have agreed with this Agreement. If you do not agree with this Agreement, terminate the installation work immediately.
I accept the terms in the license agreement
Print
InstallShield
< Back
Next >
Cancel

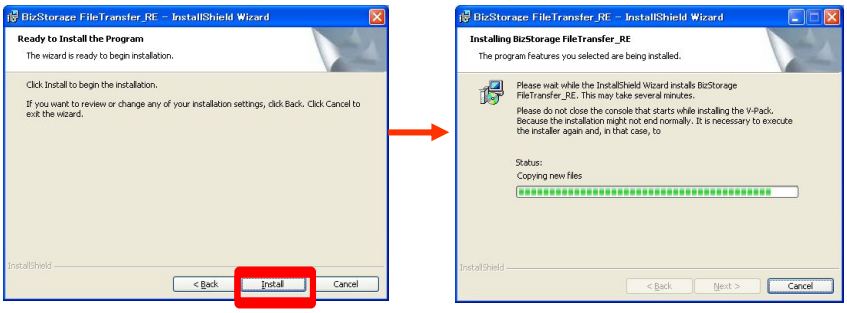
If you accept the “License Agreement”, choose “I accept the terms in the license agreement”. And click “Next>”.
* If you choose “I do not accept the terms in the license agreement”, installation will terminate.

Attention

The screen of command prompt may run during installation. But do not close the screen.


BizStorage FileTransfer_RE – InstallShield Wizard
Destination Folder
Click Next to install to this folder, or click Change to install to a different folder.
Install BizStorage FileTransfer_RE to:
C:¥Program Files¥V-Pack_RE¥
Change...
Select the same folder when the previous version has already been installed.
InstallShield
< Back
Next >
Cancel

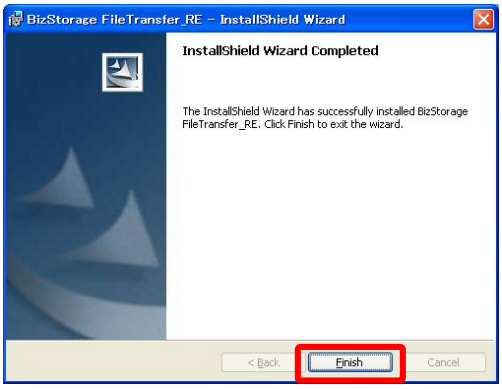
Check the destination folder for installation of BST-FT.
Then, click “Next>”.


BizStorage FileTransfer_RE – InstallShield Wizard
Ready to Install the Program
The wizard is ready to begin installation.
Click Install to begin the installation.
If you want to review or change any of your installation settings, click Back. Click Cancel to exit the wizard.
InstallShield
< Back
Install
Cancel
BizStorage FileTransfer_RE – InstallShield Wizard
Installing BizStorage FileTransfer_RE
The program features you selected are being installed.
Please wait while the InstallShield Wizard installs BizStorage FileTransfer_RE. This may take several minutes.
Please do not close the console that starts while installing the V-Pack. Because the installation might not end normally. It is necessary to execute the installer again and, in that case, to
Status:
Copying new files
InstallShield
< Back
Next >
Cancel

Click “Install”.
Waite for a while.

If you want to create desktop shortcut, click “Yes”.

Shortcut icon


BizStorage FileTransfer_RE – InstallShield Wizard
InstallShield Wizard Completed
The InstallShield Wizard has successfully installed BizStorage FileTransfer_RE. Click Finish to exit the wizard.
< Back
Finish
Cancel

After installation, this screen will pop up.
Click “Finish” to complete the installation.
* Wait until this screen pops up.
(Please be patient until this screen pops up. It may takes a few minutes depends on your system configuration)

Software installation is finished. Go on to the initial setting.

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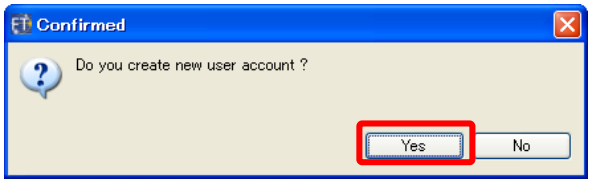
2. Initial Setting

Initial setting to connect the server

1. Start-up software

Remarks

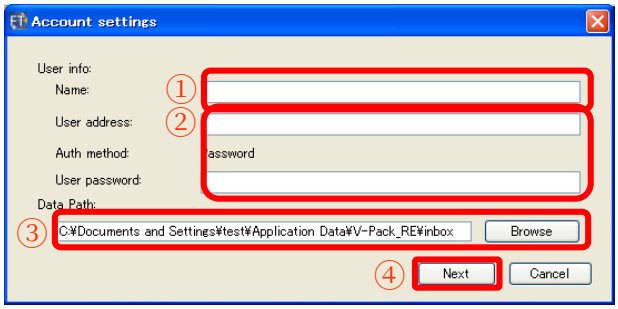
Initial setting wizard starts automatically when you run the software of BST-FT for the first time.
To run the software, click “BizStorage FileTransfer” from program lists in your PC (In case of windows ; “Start” => “Program” => “BizStorage FileTransfer”). Or double click the shortcut if you have created it.



Click “Yes”. Then “Account Settings” screen will pop up.

2. Account settings

Screen for account setting pops up. Set your user information.



1. ”Name”
: Any name is available.
(The name set in here will be displayed on the upper-left bar in the main screen when you run BST-FT)
2. ”User address” and “User Password”
: Enter your address and password.
* Inquire your user address and password to system administrator in your company.

Attention Capital letters in English are not available for user address.

3. ”Data Path”
: If you want to change the destination folder for received files, click “Browse” and specify the destination.
(If you don’t need to change the destination folder, you can skip this process)
4. Click “Next”

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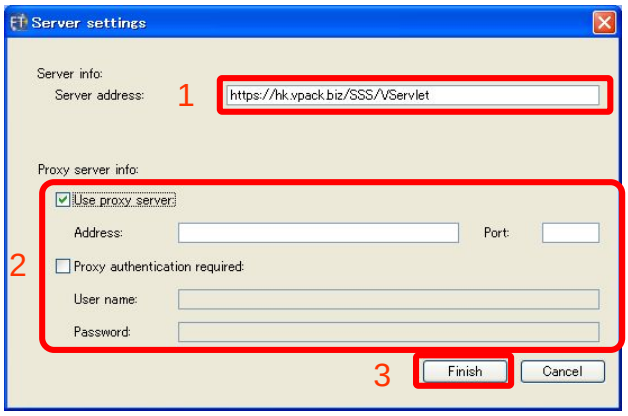
3. Server settings



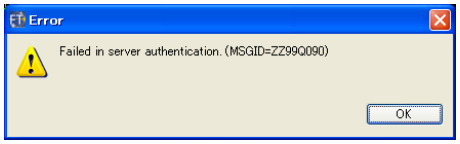
1. Enter the server address below in "Server address" field.

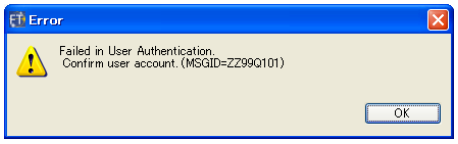
https://hk.vpack.biz/SSS/VServlet

2. Enter your proxy server info if you connect via Proxy Server

* This process is required only in case of connecting internet via proxy server. (The use of proxy server would depend on your company's network configuration and policy)

Attention





If you get an error message like the ones above, try to reset the initial setting by referring to "Remarks" at the bottom of this page.

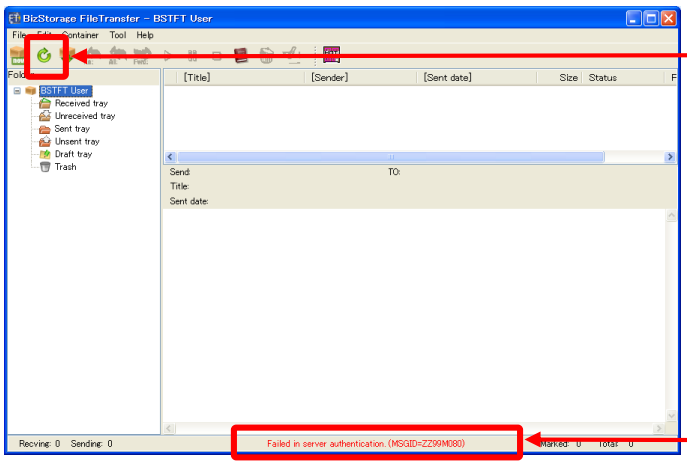
Remarks How to check the Proxy Info.

Check the setting in your web browser ("Tool" => "Internet Option" => "Connection" => "LAN Settings") For further details, consult your company's network administrator.

3. Click "Finish".

4. Server connection test

Run the software of "BST-FT" and click this button (Update button) to connect server



Attention

When you run "BST-FT", the screen of command prompt will run as well. But do not close it.

If there is no message in the status bar at the bottom of this window, server connection has been completed successfully.

It there is an error message in red like the ones below, server connection has been failed. (Refer to "remarks" below for trouble shooting)

・「Failed in User authentication」
・「Failed in server authentication」

Remarks Points to be checked when you fail to connect server

・Check whether the server address you entered is correct ("Tool" => " Account Settings")
・Check whether both user address and password you entered are correct ("Tool" => "Account Settings")
・Check whether proxy server info. you set is correct ("Tool" => "Account Settings")
・Check whether you can connect internet and see any web site.
 * If you cannot see any web site, it is suspected that the failure to connect server is caused by internet environment.
 * Your browser may show browser cache. Update the site by clicking "Update" button in browser window.

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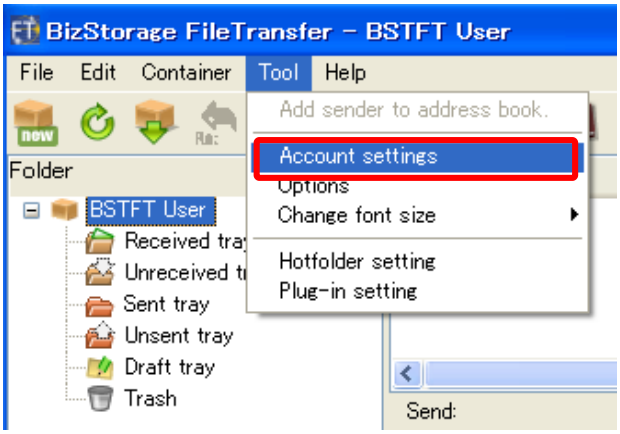
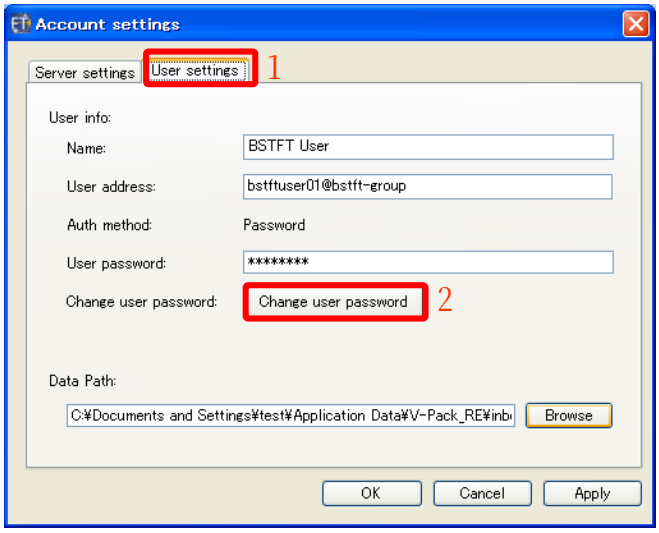
3. Initial Setting (Option)

1. Change user password

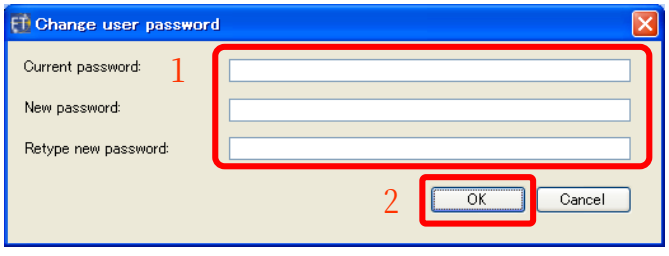
The procedures to change the current password are as below.



Select “Account settings”
(“Tool” ==>“Account Settings”)



1. Select “User settings” tab.
2. Click “Change user password”



1. Enter “Current password” and “New password” (Twice)

Attention

- English one byte letters are only available. The total length has to be no less than 8 letters. And the combination of alphabet and numeral is required.
- Passwords are case-sensitive.

2. Click “OK”.

Remarks

You can also change other initial setting from this screen.

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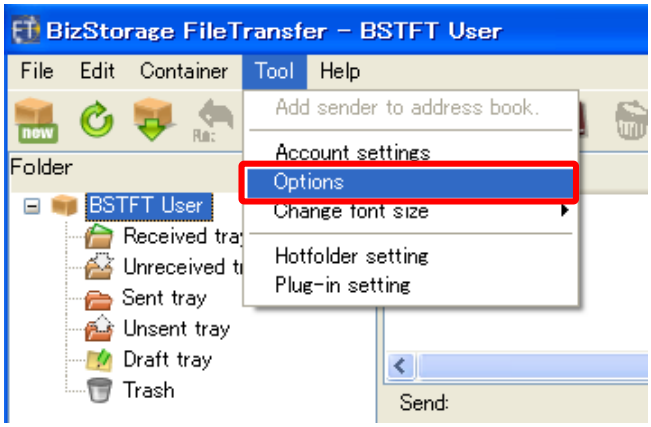
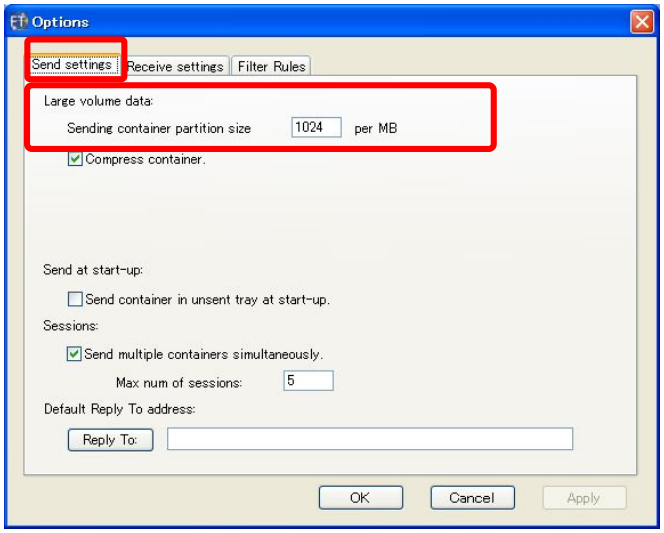
2. Option settings



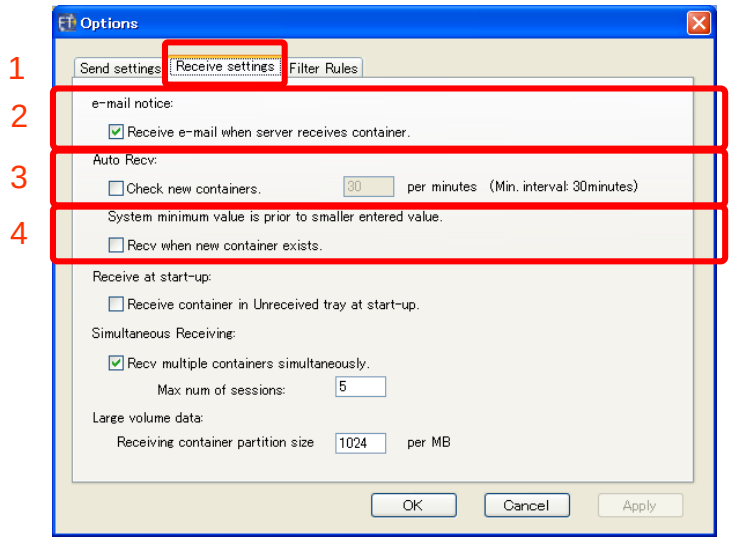
Select “Options”
(“Tool” => “Options”)

2.1 Send settings



1.Select “Send settings” tab.
2. Set here if network set a cap on the total size of sending file. User can define the splitting size of container in MB during sending large volume container.

2.2 Receive settings



1.Select “Receive settings” tab.
2.If it is turned on, notification email will be delivered to user’s predefined email address upon new container arrives.

Attention

For using this function, your e-mail address to receive an notice has to be registered and this function has to be activated by system administrator in advance.

3. If it is turned on, the software will check if there is any new coming container for every user-defined time interval in minute. If there is any new coming container, it will be stored in “Unreceived tray”.
*The minimum-checking interval is 10 minutes.
4. If it is turned on, whenever there is any new container detected in “Unreceived Tray”, it will be downloaded automatically.

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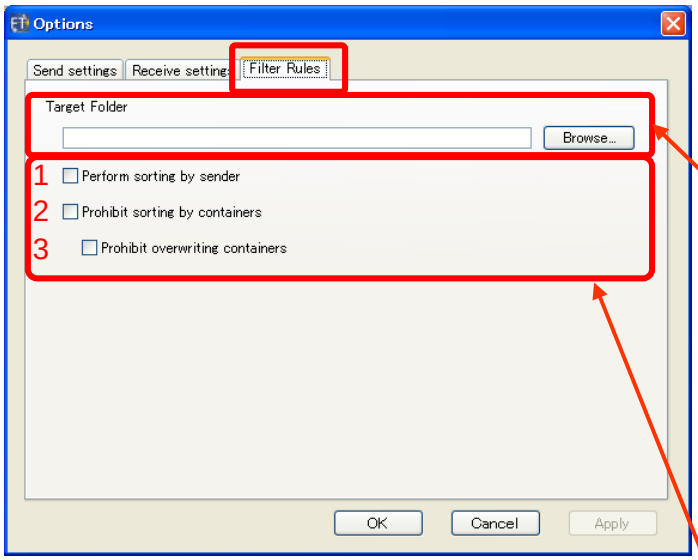
2.3 Sort settings

Received file can be copied and saved in a specific folder. The ways to copy are selectable.
Direct saving of sole file in the folder is possible.
(Received file is saved in per random alphameric characters folder by default)



Click “Filter Rules” tab.

Click “Browse”. And specify the copy destination folder of received files.

Attention

Originals saved in received file will not be deleted even if you set the copy destination folder.
Originals can be deleted manually. But once it is deleted, you cannot open or transfer it from main screen.

Select the way to copy

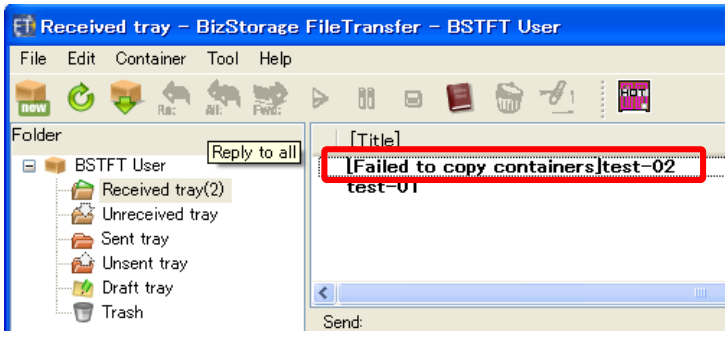
1.If you check “Perform sorting by sender”, copied file will be saved in a folder per sender’s address.
* If sender’s address is registered in Address Book, the folder name will be that in Address Book.
2. If you check “Prohibit sorting by containers”, copied file will be directly saved without storing it in per random alphameric characters folder.
3. If you check “Prohibit overwriting container”, the copied file with the same name will not be replaced.

Remarks

“Target Folder” in “Filter Rules” tab is the destination for original containers. For checking it, refer to the “User setting” tag.
(“Tool” => “Account settings” => “User settings” tab)

Remarks

If you check “Prohibit overwriting containers”, when you receive the same name of file, “Failed to copy container” will be added into the title as below.



But if “Container extracted” is displayed in receiving status, receiving is successfully completed. The file is saved in “Data Path”.

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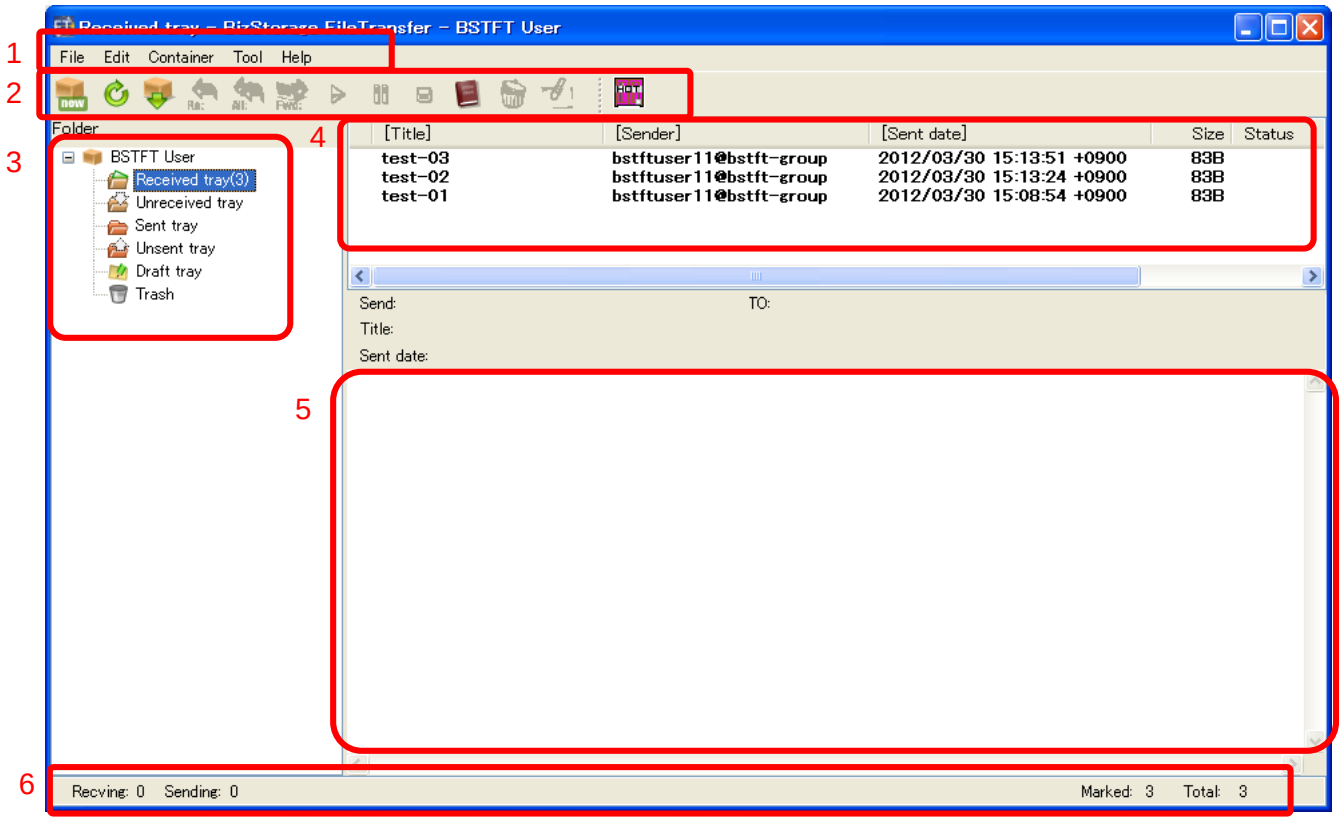
4.Screen Explanation

1. Main screen

The name and function of each item on main screen are as below.



1. Menu bar : Refer to “2. Menu bar in detail”.
2. Tool bar : Refer to “3. Tool bar in detail”.
3. Tray list : User name and list of trays are displayed.
4. Container list : Container list in the tray selected from tray list is displayed.
5. Contents field : Information and contents of the container selected from container list are displayed.
6. Status bar : Total number of receiving containers and that of sending containers are displayed. And total number of container in the selected tray and that in the “Unreceived tray” are displayed too.

2. Detail about menu bar

Item of menu bar	Item of menu	Explanation
File	Empty trash	To empty containers in “Trash”.
	Exit	To close application.
Edit	Copy	To copy the body text in contents field.

Cotinue

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2. Detail about menu bar (Continuation)

Item of menu bar	Item of menu	Explanation
Container	Receive	To start downloading the container selected in “Unreceived tray”.
	Receive all	To start downloading all containers in “Unreceived tray”.
	Send	To start sending the container selected in “Unsent tray”.
	Send all	To start sending all containers in “Unsent tray”.
	Restart creation	To pop up the container creation screen of the container selected in “Draft tray”.
	Replace from trash./ Send Back from trash.	To replace the container in “Trash” to the Tray in where it was.
Tool	Add sender to address book.	To add the sender of the container selected in the container list in “Received Tray”. If multiple containers are selected, all senders of them will be added.
	Account settings	To pop up account setting screen for server settings and user settings.
	Option	To pop up the option screen for send settings, receive settings and filter rules.
	Change font size	To change the font size in container list field and in contents field of selected container.
	Hotfolder settings	To pop up the Hotfolder settings screen for hotfolder settings.
	Plug-in setting	To display the information of plug-in settings
Help	Help	To open help information in the browser.
	Version information	To pop up version information screen.
	Log collection	To pop up the folder where logs save.

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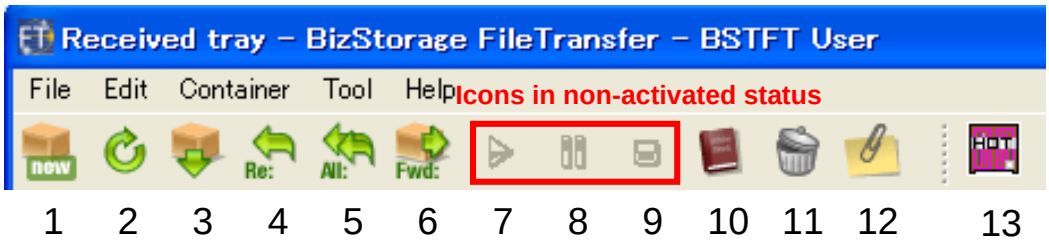
3. Detail about tool bar



#	Icon name	Explanation
1	New container	To newly create sending container
2	Update	To check for any new coming container and update the status of each container.
3	Receive container in Unreceived tray	To start receiving the container in “Unreceived tray”.
4	Reply to sender	To replay to the sender of received container.
5	Reply to all	To reply to the sender of received container and other receivers.
6	Forward	To forward the received container.
7	Resumption	To resume receiving the container in pause.
8	Interruption	To pause the sending/receiving processing of the selected container.
9	Stop	To cancel the sending/receiving processing of the selected container.
10	Address book	To edit the address book. For details, refer to P18.
11	Delete	To delete the selected container (It will be moved to “Trash”)
12	Attached file	To display the attached files in selected container (In case of sending container, directory path will be displayed)
13	SSSHotfolderFile Transfer	Refer to P22 “Hot folder Funtion”.

Regarding 3-9 and 11,12, be sure to select the receiving (sending) container in advance.
(*Without selecting containers, those icons are in non-activated status. You cannot click them)

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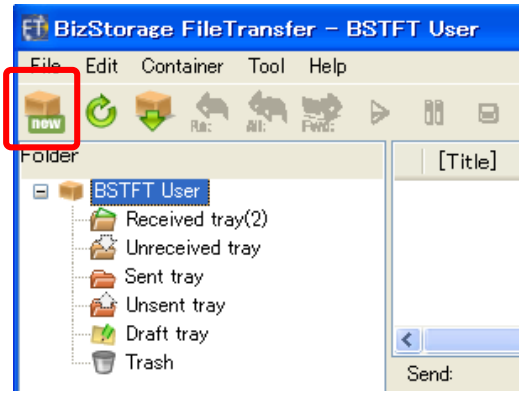
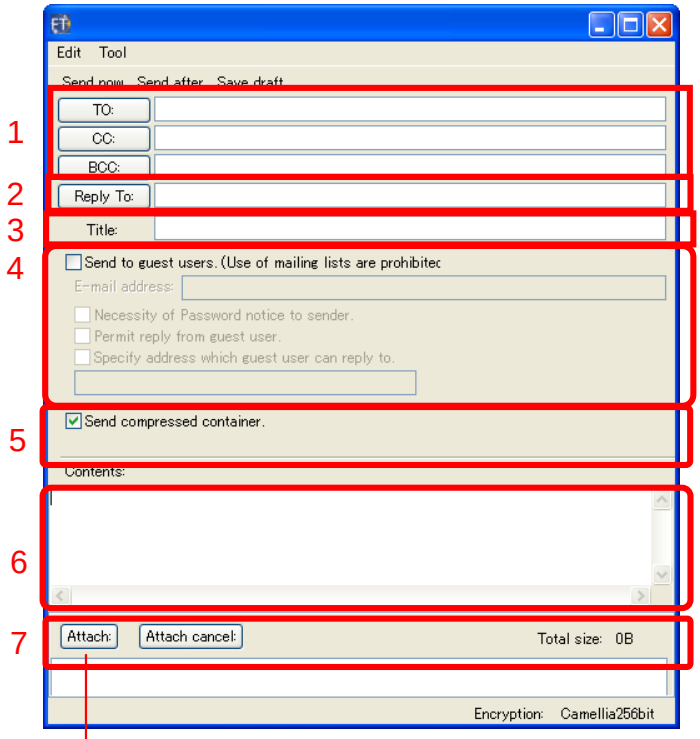
5. Send Container

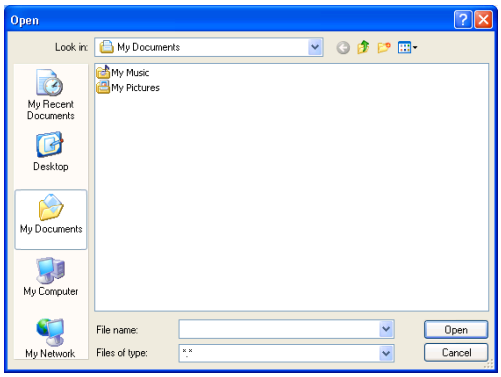
1. Creation of new container to send



Click “New Container” icon.

2. Procedure of sending container





1. Enter the sender address.
   <In case of direct typing>
   In the “To” field, recipient address can be typed in directly.
   For multiple addresses, insert comma between each address..
   <In case of using Address Book>
   Click “To” to open the Address Book.
   Select the preferred address to send, then click “OK”.
   * Details about “Address Book”, refer to P18.

2. Enter the address for reply.
   * If you don’t enter any address in this field, sender’s address will be automatically set, when recipient replies.

3. Enter title.

4.ゲストユーザへ送信をする場合に利用します。（オプション契約をしていない場合、または、ゲスト送信設定が有効になっていない場合、表示されません）
※利用方法は＜ゲスト編＞マニュアルをご参照ください

5. If you want compress the file, check each button.

6. Describe message.

7. Attach files.
   <In case of selecting from folder>
   Press “Attach”, then select the file or folder to attach.
   <In case of attaching by drag and drop>
   Drag and drop the folder or file to the white space in container.

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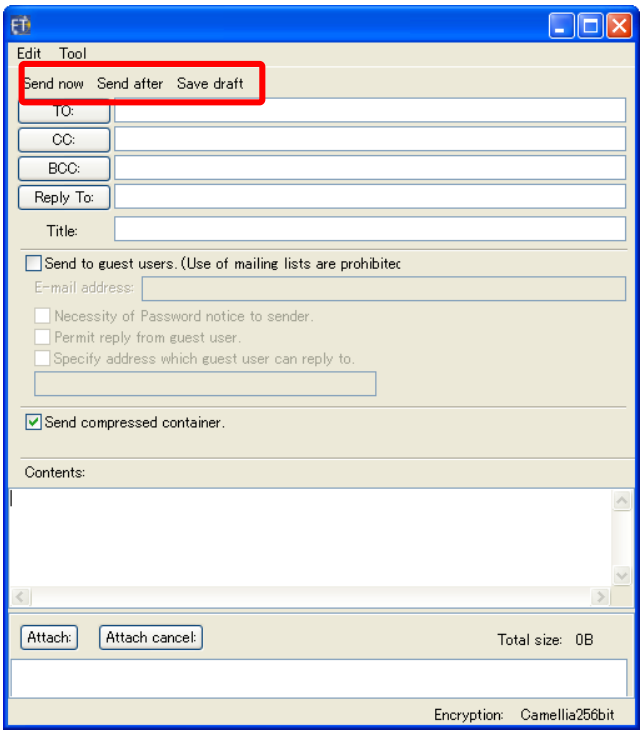

"Send now":
To send the created container immediately.

"Send after":
To send the created container after. The created container will be stored in "Unsent tray".
(To send the container in "Unsent tray", select the container in "Unsent tray" and click "Send now".)

"Save draft":
To save the created container in "Draft tray". To edit the container saved in "Draft tray", select the container in "Draft tray" and select "Resume creating".

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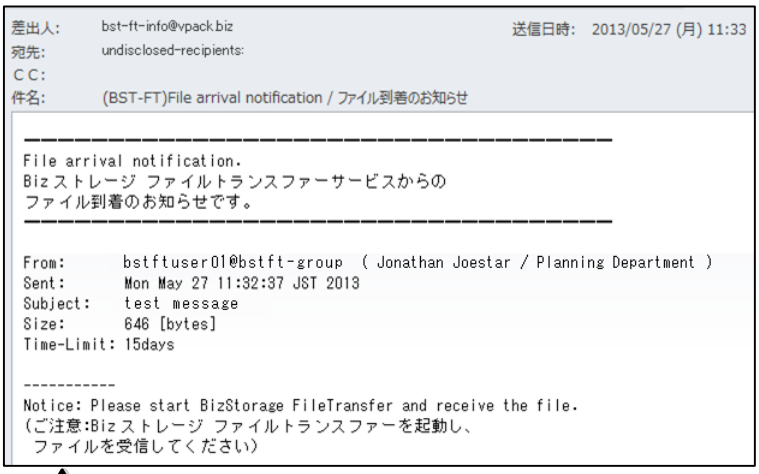
6. Receive Container

1. E-mail notice for container arrivals

The e-mail below will be sent to your registered e-mail address, when upcoming container arrives at server.



差出人: bst-ft-info@vpack.biz 送信日時: 2013/05/27 (月) 11:33
宛先: undisclosed-recipients:
CC:
件名: (BST-FT)File arrival notification / ファイル到着のお知らせ

File arrival notification.
Bizストレージ ファイルトランスファーサービスからの
ファイル到着のお知らせです。

From: bstftuser01@bstft-group (Jonathan Joestar / Planning Department)
Sent: Mon May 27 11:32:37 JST 2013
Subject: test message
Size: 646 [bytes]
Time-Limit: 15days

Notice: Please start BizStorage FileTransfer and receive the file.
(ご注意:Bizストレージ ファイルトランスファーを起動し、
ファイルを受信してください)

Attention
Regarding registered e-mail address, ask system administrator of BST-FT.

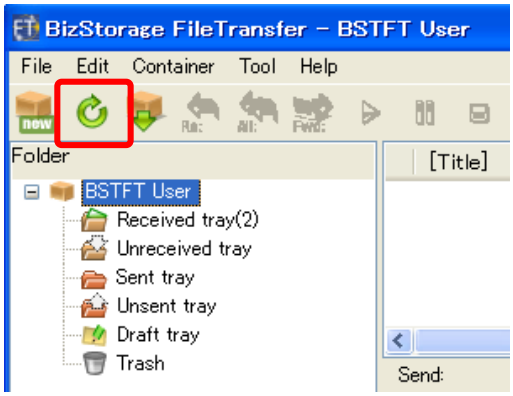
Attention
For receiving the e-mail notice for container arrival, preferred e-mail address linked with user address has to be registered in advance.

From：BST-FT user account of sender
(User Name / Occupation)
Sent ：Sent date and time
Subject：Title
Size：Container size
Time-Limit：Time limit for download

Remarks
If system administrator registered “User Name” and “Occupation” on the way to create user account, those will be automatically displayed at the end of user account of BST-FT.

* Display rule
BST-FT user account (User Name / Occupation)

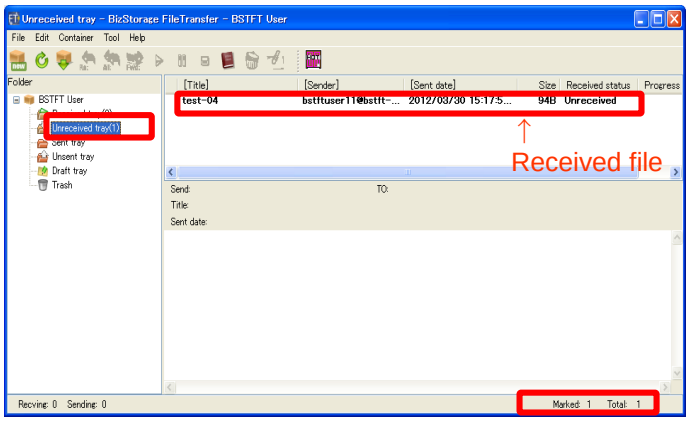
2. Check the arrival of new file



Press “Update” button to connect server.
(If there is any new coming container, it will be displayed in “Unreceived tray”.

* If you select “Auto recv” in P6 2-2, this process is not required.
(Once you run the software, new files will be received automatically)

Attention
Once storage term (15days) is over, you cannot download files. Be sure to receive by then.



After connecting the server, new files will be displayed in “Unreceived tray”. And the number of un-received container will be added in the message field on the bottom of screen.

* If you select “Auto recv” in P6 2-2, this process will be skipped. (Download will start automatically, and downloaded container will be displayed in “Received tray”)

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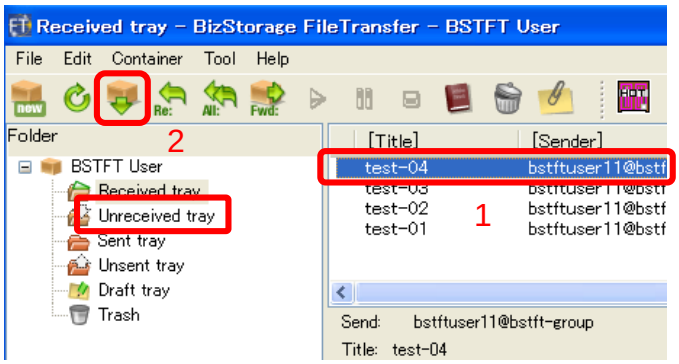
3. Download of received container



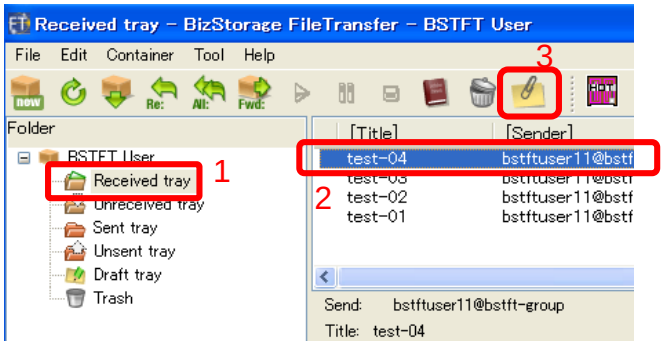
1. Click the container you wan to dowload from “Unreceived tray”.
2. Click “Receive containter in Unreceived tray” icon. Downloaded container will be displayed in “Received tray”.

* If you select “Auto recv” in P6 2-2, this process will be skipped. (Download will start automatically, and downloaded container will be displayed in “Received”.)

4. Received container reference

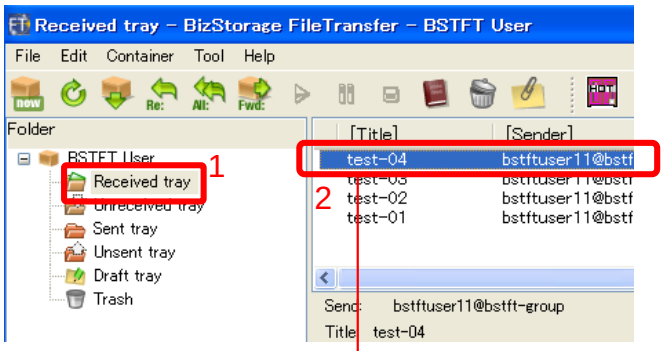
There are 2 procedures to refer the received container (attached files) in “Received tray”. (You can refer to attached by both procedures.)

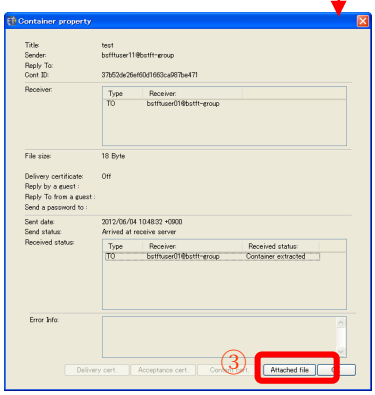
[Procedure1]



1. Click “Received tray” after downloading the received container.
2. Select the received container you want to refer to.
3. Click “Attached file” icon. Then attached file (folder) will be displayed.

[Procedure2]





1. Click “Received tray” after downloading the received container.
2. Double-click the received container you want to refer to.
3. Property screen of the container will pop up. Click “Attached file”. Then attached file (folder) will be displayed.

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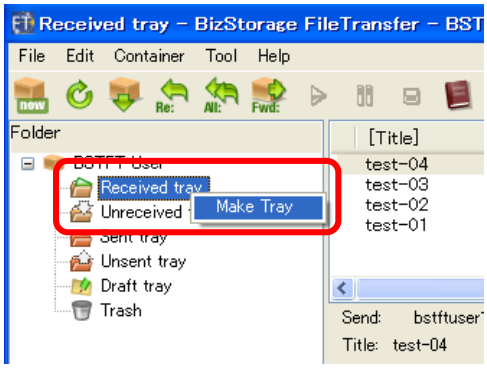
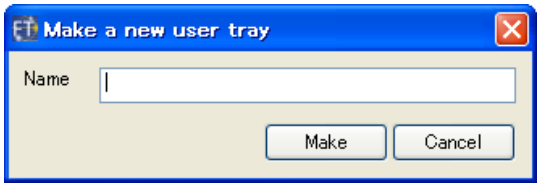
Ref ： Utilization of new tray

When containers (records) in “Received tray” or “Sent tray” are accumulated, it takes a long time to boot BST-FT or to display main screen in some cases.
We recommend users to delete old containers regularly or transfer them to the new tray you made.



Click the tray below (1-3 are selectable), and click the right mouse button. Then the screen for making new tray will pop up. You can make new tray under the trays below.
(1)Top tray (The top tray with user name)
(2)“Received tray”
(3)“Sent tray”



Enter name of tray. Then click “Make”.

For transferring containers from each tray to users tray, drug and drop manually.
(There is no auto-transfer function)

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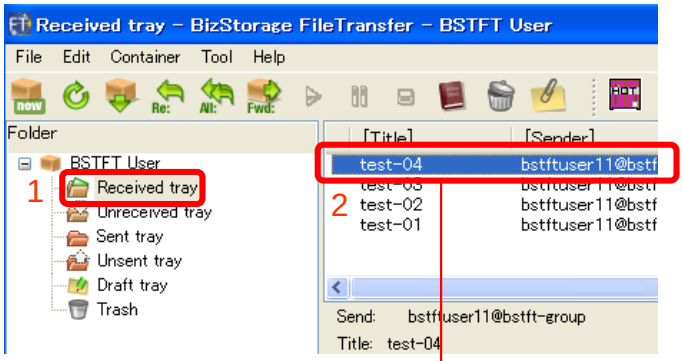
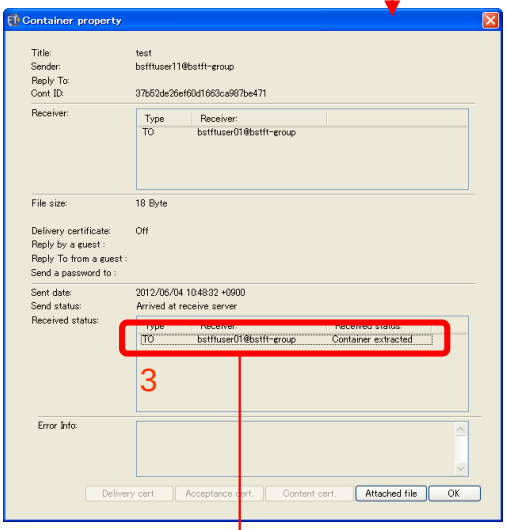
7. Reference of Sending/Receiving history

1. Refer to sending/receiving detail screen

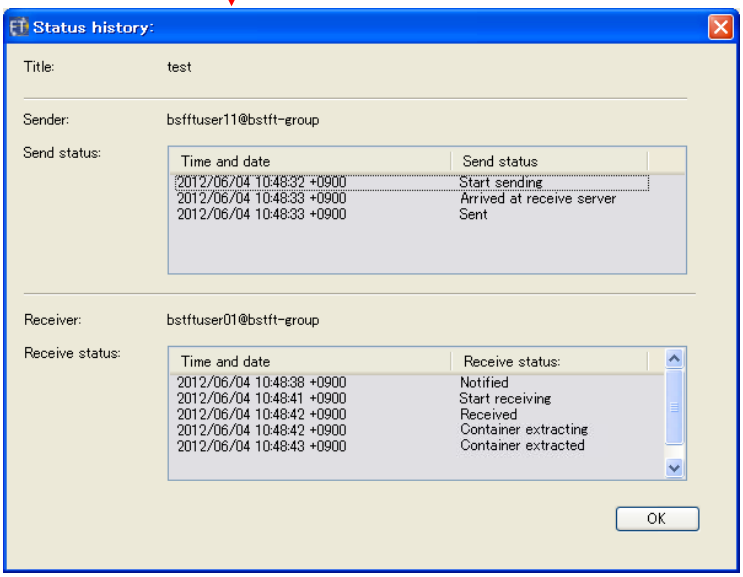


1. Select “Received tray” or “Sent tray”.
2. Double-click the container you want to refer to details.
3. Container property pops up. Double-click the record. Then you can check the status history in detail.



Remarks

The screen of “Status history” is only accessible from the environment which is connecting network (server).



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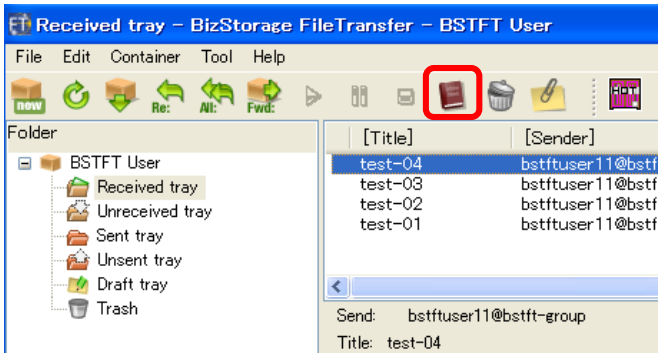
8. Address Book Edition

Remarks

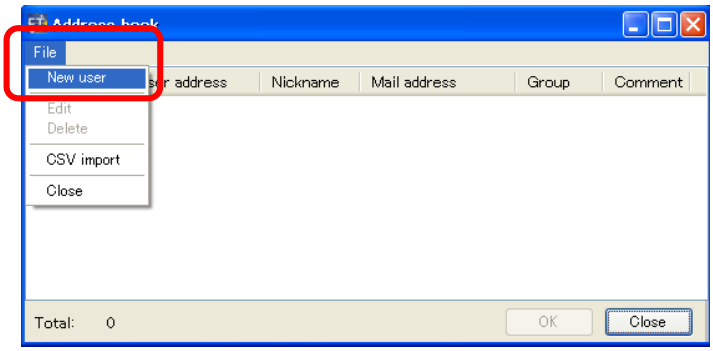
If you don't use address book, you can skip the process below.

1. Open address book

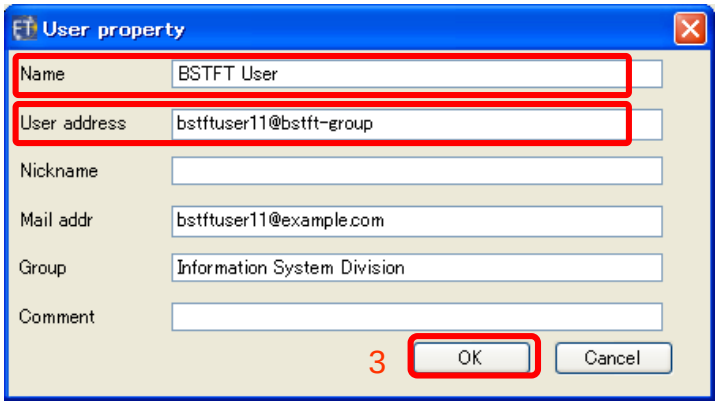


Click "Address Book" icon. Then, "Address Book" will pop up.

2. New setting of address book



Select "File" (or click the right mouse button in blank space) => Select "New user".



1. Enter the name (any) of sender.
2. Enter the user address of sender.
3. Click "OK" to close.

Remarks

"Name" and "User address" set in here are displayed in the container list.
"Nickname" "Mail addr" "Group" and "Comment" are optional. Use them if needed.
*"Mail addr" has no effection on function.

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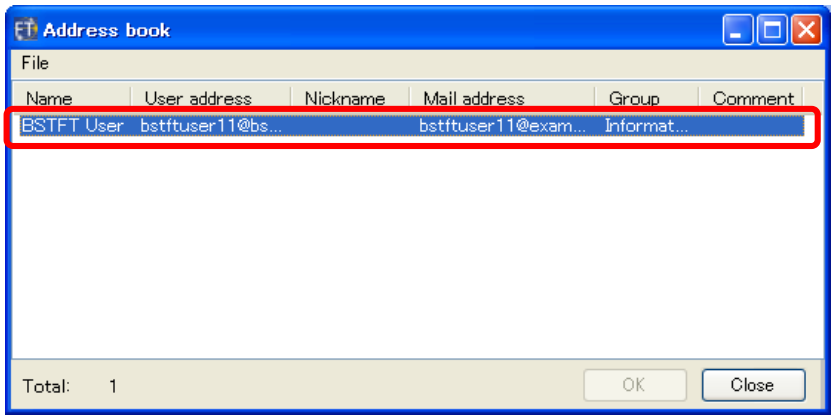
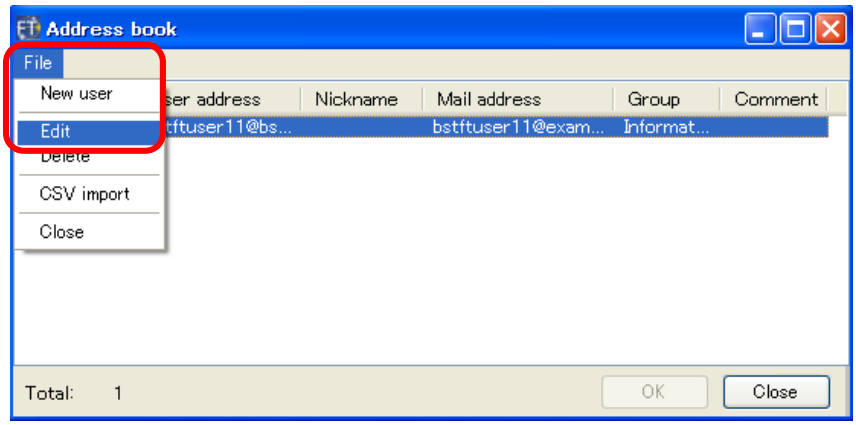
3. Edit address book

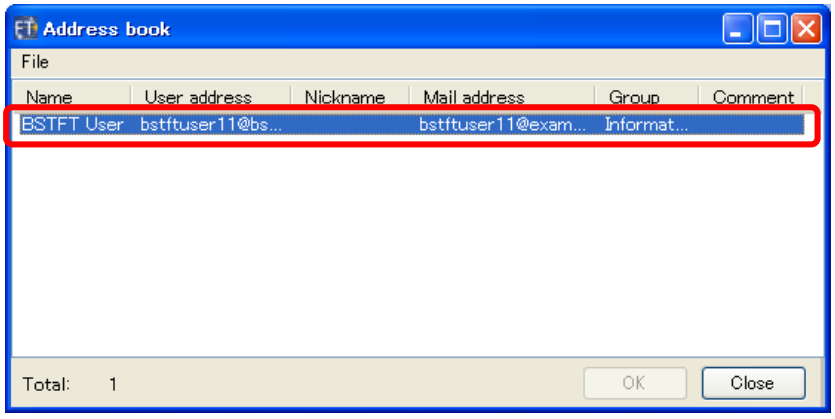


Select the user to edit.

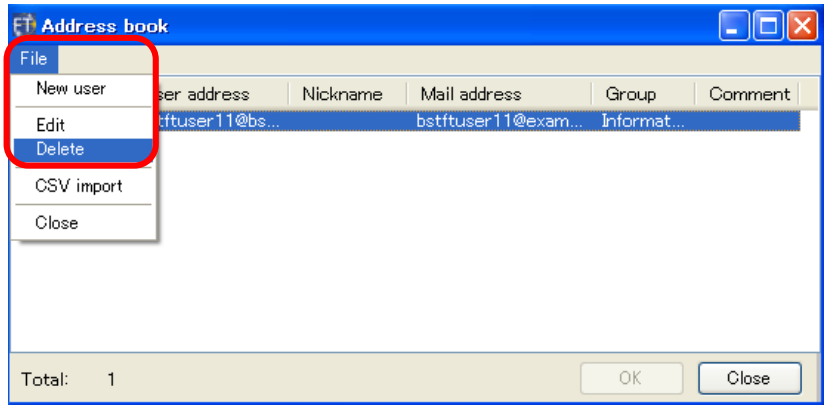


Select “File” (or click the right mouse button on the user table to edit) => Select “Edit”.

4. Delete address book



Select the user to delete.



Select “File” (or click the right mouse button on the user table to delete) => Select “Delete”.

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9. Uninstallation

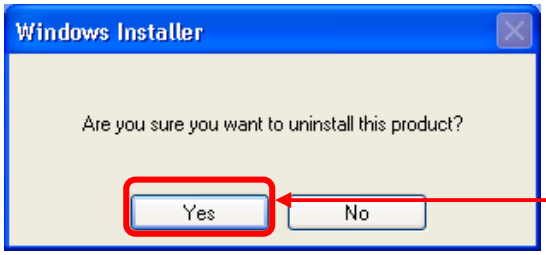
1. Prior confirmation

1. Be sure to close all applications before un-installation.
2. Files you have sent and received will not be deleted even if you uninstall the software. For deleting them, refer to “Remarks” at the bottom in this page.

2. Uninstallation

Delete the programs

Click “Uninstall BST-FT” from program lists in your PC (In case of windows ; “Start” => “Program” => “BizStorage FileTransfer” => “uninstall BizStorage FileTransfer”.



Click “Yes” to execute the uninstallation.

Remarks

It takes about 10 seconds to pop up this screen in some case.

When uninstallation is completed, message that saying completion will not be displayed. (When uninstallation is failed, error message will be displayed.)

Check the no existence of “BST-FT” in program lists in your PC
(In case of windows ; “Start” => “Program” => BizStorage FileTransfer)
Uninstallation of software is completed.

Remarks

For deleting users data such as sent/received files, delete all data in the folder below.
* Uninstallation processing above does not delete those data.

In case of Windows XP

: C:¥Documents and Settings¥{user name}¥Application Data¥V-Pack_RE

In case of Windows Vista/7

: C:¥Users¥[user name]¥AppData¥Roaming¥V-Pack_RE

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10. Environmental Conditions

1. Software requirements

	Windows	MacOS
OS	Windows 7 Windows Vista SP2 Windows XP Professional SP3 Windows XP Home SP3 Windows 2000 Professional SP4 *1 Windows Server 2003 SP3 Windows Server 2008	MacOS X 10.4 (JRE1.5 required) MacOS X 10.5 (JRE1.6 required) MacOS X 10.6 (JRE1.6 required)
Other conditions	CPU : Pentium3 1GHz and over (+2000, XP) : Pentium4 and over (+vista, 7, 2003, 2008) Memory : 256MB and over (+2000, XP) : 1GB and over (+vista, 7, 2003, 2008)	CPU : PowerPC G4 1.42GHz and over (+10.4) : Intel Core2Duo and over (+10.5, 10.6) Memory *2 : 256MB and over

*1 Microsoft no longer supports Windows 2000. In case it is suspected that the problem is caused by OS, we may not support.
*2 10.5/10.6 is available only on Intel64bit.

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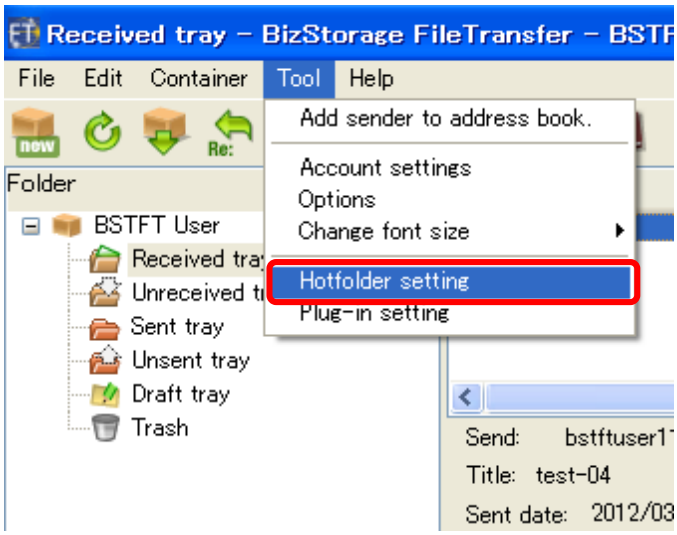
Ref: Hot Folder Function

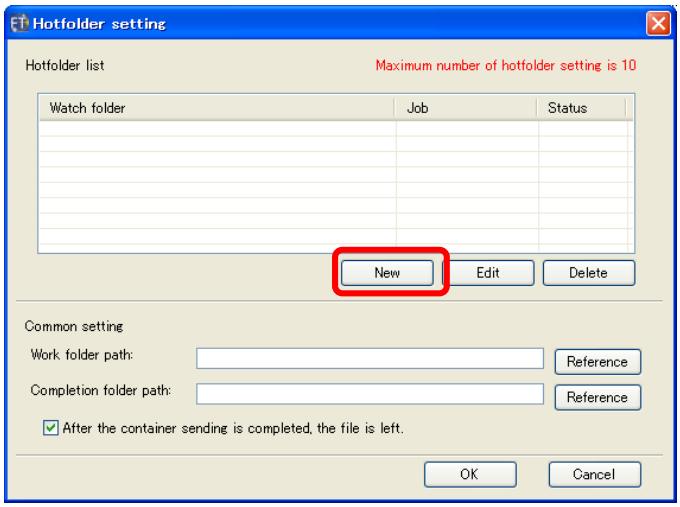
Auto transmission can be achieved with Hot Folder

<Overview of Hot Folder Function>
Create and specify a folder for monitoring and pre-set the sending conditions (address and message).
BST-FT client regularly monitors the folder you specified. When you save any file in the folder, server send the file automatically based on the pre-set conditions.
The folder under monitoring is called “Hot Folder”.
* You can specify “Hot Folder” up to 10.

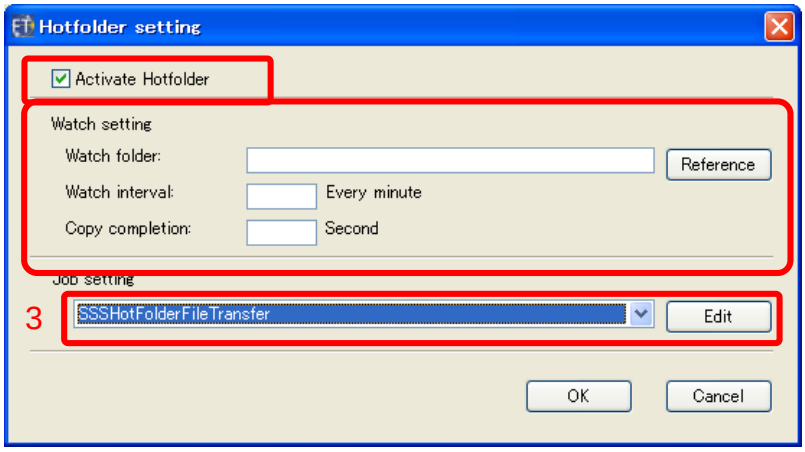
Hotfolder settings



Select “Hotfolder setting” .
(“Tool” => “Hotfolder setting” in main screen)
Then the screen of hotfolder setting will pop up.



Click “New”.



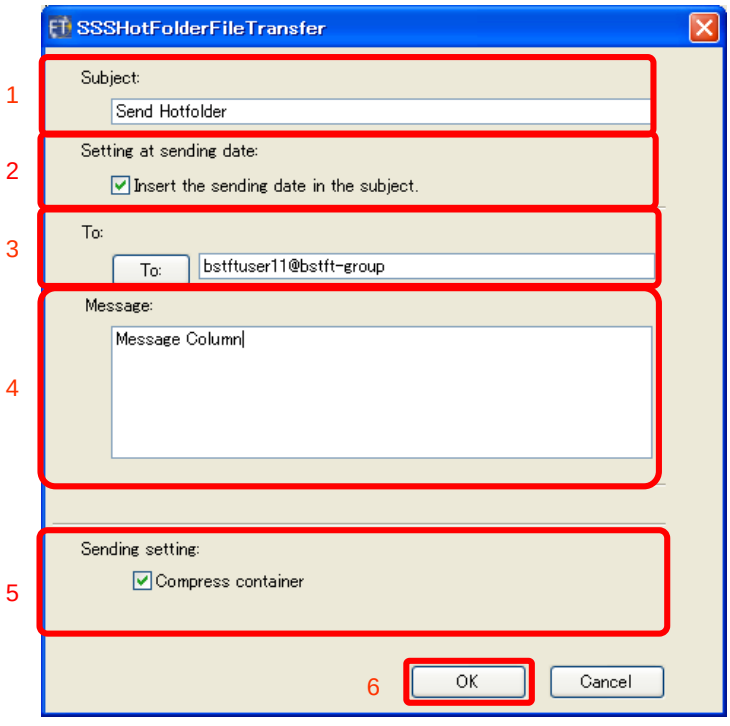
1. Check “Activate Hotfolder”.
2. Select the location of folder to monitor and set the interval (Unit: minute) for monitoring. And set the interval for judging the completion of copy as well (Unit: second).

*Watch folder：
The folder for monitoring. Any file (folder) saved in this folder will be automatically send to the designated senders based on the pre-set conditions.

* “Watch interval”:
Interval for monitoring folder. When it is detected that any file (folder) is in watch folder, it will be automatically send. Enter more than 1, nor less than 999.

* “Copy completion” :
Interval for judging whether the file (folder) in the monitoring folder is on the way to save or completely saved. This interval is for preventing from sending the file on the way to save. If there is no change during this interval, server regards that the (folder) is saved completed. Enter more than 1, nor less than 9999.

3. Select “SSSHotFolderFileTransfer”, and click “Edit”.



1. Enter the subject of auto sending container
2. Check “Insert the sending data in the subject”, if you want to add the sending date and time on the subject set in 1.
3. Enter the user address of BST-FT.
4. Enter the message of the auto sending container. (Option)
5. Check “Compress container”, if you want to compress the auto sending container.
6. Click “OK” and close this screen.

Attention

Settings has not been saved at this moment.

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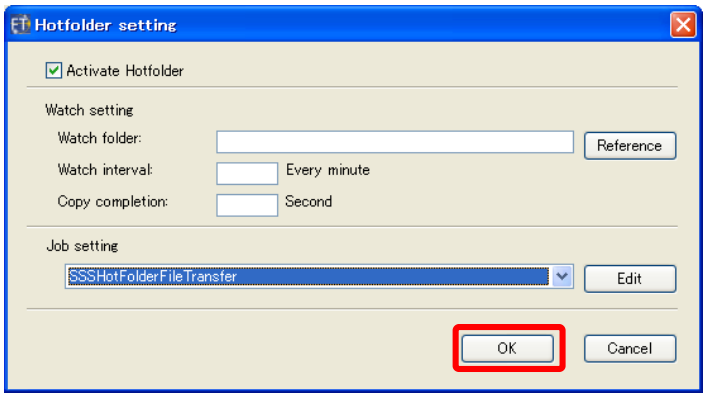
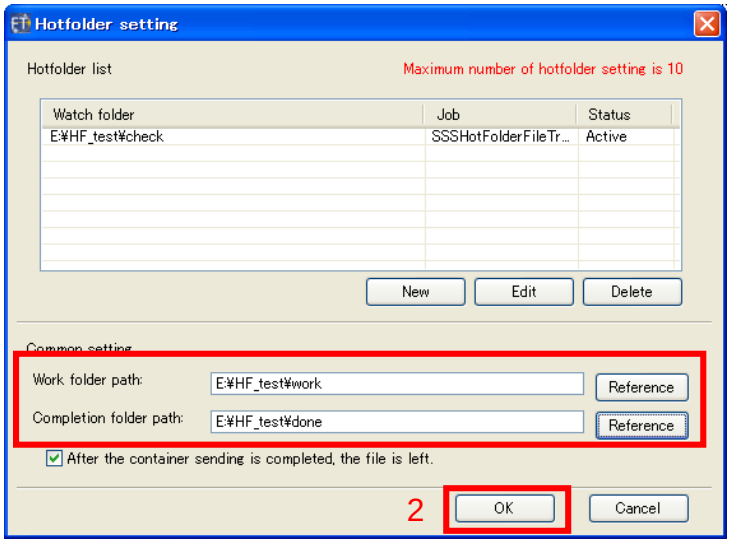


Click “OK” button, and close the screen.

Attention

Settings has not been saved at this moment.

Contents of setting is displayed in “Hotfolder list” in Hotfolder settings



1.Set the destination of “Work folder path” and “Completion folder path”.
If you want to keep the file (folder) on “Completion folder path” after sending container, check “After the container sending is completed, the file is left”.

* Work folder path :
File (folder) in “Watch folder” will be saved temporarily, and will be used as temporary working space for container creation
* Completion folder path :
Save the sent file (folder). Only in case of checking “After the container sending is completed, the file is left.”, it will be saved.
2. Click “OK” and close the screen.

Attention

Be sure to separate the folder for “Work folder path” and the one for “Completion folder path”.

Remarks

“Work folder path” and “Completion folder path” are common for all Hotfolders.
This setting is only required for the first Hotfolder setting

Setting of Hot Folder is finished.

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BizStorage File Transfer Entry Type (Hong Kong Server Model)
Client Software Type Users Manual

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